



# City of Rushford

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[www.rushford.govoffice.com](http://www.rushford.govoffice.com)

## STREET TREE PLANTING PERMIT APPLICATION CITY OF RUSHFORD/TREE BOARD

Date \_\_\_\_\_

\_\_\_\_\_ the lawful owner of property at \_\_\_\_\_ within the corporate limits of the City of Rushford, MN, hereby makes application to plant \_\_\_\_\_ tree(s) in the City right-of-way, commonly referred to as the boulevard, or commonly identified as the area between the sidewalk and curb abutting the above property, in accordance with the City's regulations governing planting of street trees.

Only those trees approved by the City of Rushford/Tree Board recommended for street tree planting, and which have a minimum trunk diameter of one and one half ( 1 ½") inches at six (6) inches above ground level are approved for planting. All trees planted in the boulevard become the property of the City, although as the owner I understand my obligation to provide for watering and maintenance of the new tree.

Species of tree(s) to be planted \_\_\_\_\_

Signature \_\_\_\_\_

Address \_\_\_\_\_

Phone #'s \_\_\_\_\_

*Property owners are eligible for reimbursement for up to \$50.00 for each tree planted if the following conditions are met:*

1. The applicant is the owner of the property and provides proof of purchase/receipt for trees planted
2. Tree(s) planted are in conformance with City regulations
3. Tree(s) planted are alive and healthy twenty-four (24) months after planting
4. The tree(s) were NOT received from or planted by the City or a civic organization as part of a tree planting program

(see full program regulations on reserve side)

**RESIDENTIAL STREET TREE PLANTING PROGRAM REGULATIONS  
CITY OF RUSHFORD/TREE BOARD**

**PURPOSE:** To provide encouragement, through reimbursement, to homeowners in the City of Rushford for the purchase and planting of appropriate trees at their residence in the public right-of-way along city streets.

- A. To be eligible, applicant must be a property owner within the corporate city limits of the City of Rushford.
- B. All residents must possess a valid planting permit prior to planting trees on public property and provide proof of purchase/receipt for trees planted.
- C. Trees must be single stemmed (one central leader) with a minimum diameter of 1 ½ inches at 6 inches above ground level AND a minimum of 6' in height and chosen from the approved species list for street tree planting.
- D. In areas with sidewalks already installed, distance between curb and sidewalk must be at least four (4) feet. Refer to the approved street tree list for minimum width of planting strip for various species of trees.
- E. In areas with sidewalks, trees shall be planted in the center of the planting strip, halfway between the curb and the sidewalk. In situations where there is no sidewalk, the City Forester shall determine the location of trees. Trees may not be planted closer than:
  - 1) 10 feet to a utility or street light pole. Only flowering Crabtree varieties, Japanese tree lilac, or other low growing trees are allowed under power lines
  - 2) 10 feet to a fire hydrant
  - 3) 30 feet to the intersection of sidewalks at a street intersection
  - 4) 15 feet to a driveway or walkway
  - 5) no closer than 15' spacing for small sized trees; 30' for medium sized and 40' for large sized trees
  - 6) 5 feet from a buried utility service lateral
- F. Trees will not be planted over an existing tree stump
- G. The property owner is responsible to locate underground utilities by calling Gopher State One Call at 1-800-252-1166
- H. Trees planted in violation are subject to removal by the City of Rushford.
- I. After 24 months of the planting date, up to \$50.00 per tree reimbursement will be paid, up to a maximum of five (5) healthy trees per owner, per year. The City must be contacted within sixty (60) days after the end of the 24 month period or reimbursement will not be issued.

(Please complete Permit Application form on reverse side)